

**General Services Administration
Federal Supply Service
Authorized Federal Supply Schedule Pricelist**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage, a menu driven database system. The INTERNET address for GSA Advantage! is: www.GSAAdvantage.gov.

**Multiple Award Schedule (MAS)
Large Category
Information Technology**

Contract #: 47QTCA20D006D or GS-35F-217KA

Period of Performance: February 19, 2020 to February 18, 2025



**Accentuate Technology, Inc.
1100 N. Glebe Rd Suite #1010
Arlington, VA 22201**

**Phone: (703) 542-4479
Fax: (703) 232-1469
Website: accentuatetech.com**

**Business Type:
Minority-Owned Business, S Corporation, Service-Related Disabled Veteran Owned, Small
Disadvantaged Business, Subcontinent Asian (Asian-Indian) American Owned, Veteran
Owned Business.**

**Categories: 54151S Information Technology Professional Services
541611 Professional Services**

**GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE CATALOG/PRICE LIST**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!** a menu-driven database system. The INTERNET address for **GSA Advantage!** is <http://www.gsadvantage.gov>

SCHEDULE TITLE: Multiple Award Schedule (MAS) Solicitation 47QSMD20R0001

CONTRACT NUMBER: GS-07F-217KA or 47QTCA20D006D

CONTRACT PERIOD: February 19, 2020 – February 18, 2025

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at www.fss.gsa.gov

CONTRACTOR: Accentuate Technology, Inc.
1100 N Glebe Rd.
Ste 1010 Arlington, VA 22201-5786
Phone number: 571-209-8645
Fax number: 703-232-1469
E-Mail: nasirul.huq@accentuatetech.com

CONTRACTOR'S ADMINISTRATION SOURCE: Nasirul Huq, President
1100 N Glebe Rd.
Ste 1010 Arlington, VA 22201-5786
Phone number: 571-209-8645
Fax number: 703-232-1469
E-Mail: nasirul.huq@accentuatetech.com

BUSINESS SIZE: Minority-Owned Business, Service-Related Disabled Veteran Owned, Small Disadvantaged, Veteran Owned Small Business, Subcontinent Asian (Asian-Indian) American Owned.

CUSTOMER INFORMATION:

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)

<u>SIN</u>	<u>DESCRIPTION</u>
54151S	Information Technology Professional Services
541611	Professional Services

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN:
(Government net price based on a unit of one)

<u>SIN</u>	<u>MODEL</u>	<u>PRICE</u>
N/A Services Only		

1c. **HOURLY RATES:** Test Mid-Level: \$95/hr.

2. **MAXIMUM ORDER*:** \$500,000

*If the best value selection places your order over the Maximum Order identified in this catalog/pricelist, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contactor for a better price. The contractor may (1) offer a new price for this requirement (2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the schedule contract in accordance with FAR 8.404.

3. **MINIMUM ORDER:** \$100

4. **GEOGRAPHIC COVERAGE:** Domestic, 48 states, Washington, DC.

5. **POINT(S) OF PRODUCTION:** N/A

6. **DISCOUNT FROM LIST PRICES:** 2% from the accepted pricelist. For calculation of the GSA Schedule price (price paid by customers ordering from the GSA Schedule, and the price to be loaded in to GSA Advantage), the contractor should deduct the appropriate basic discount from the list price and add the prevailing IFF rate to the negotiated discounted price (Net GSA price). Current IFF rate is 0.75%.

7. **QUANTITY DISCOUNT(S):** 1% for orders greater than \$250,000

8. **PROMPT PAYMENT TERMS:** Net 30

9.a **Government Purchase Cards must be accepted at or below the micro-purchase threshold.**

9.b **Government Purchase Cards are accepted above the micro-purchase threshold.**

10. **FOREIGN ITEMS:** None

11a. **TIME OF DELIVERY:** As negotiated

11b. **EXPEDITED DELIVERY:** As negotiated

11c. **OVERNIGHT AND 2-DAY DELIVERY:** As negotiated

11d. **URGENT REQUIREMENTS:** A As negotiated

12. **FOB POINT:** Destination

13a. **ORDERING ADDRESS:** Accentuate Technology, Inc.
1100 N Glebe Rd.
Ste 1010 Arlington, VA 22201-578

13b. **ORDERING PROCEDURES:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3

14. **PAYMENT ADDRESS:** Accentuate Technology, Inc.
1100 N Glebe Rd.
Ste 1010 Arlington, VA 22201-578
15. **WARRANTY PROVISION:** Standard Commercial Warranty. Customer should contact contractor for a copy of the warranty.
16. **EXPORT PACKING CHARGES:** N/A
17. **TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE:** (any thresholds above the micro-purchase level)
18. **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE):** N/A
19. **TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):** N/A
20. **TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):** N/A
- 20a. **TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE):** N/A
21. **LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE):** N/A
22. **LIST OF PARTICIPATING DEALERS (IF APPLICABLE):** N/A
23. **PREVENTIVE MAINTENANCE (IF APPLICABLE):** N/A
- 24a. **SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants):**
- 24b. **SECTION 508 COMPLIANCE FOR EIT:** N/A
25. **DUNS NUMBER:** 186220641
26. **NOTIFICATION REGARDING REGISTRATION IN CENTRAL CONTRACTOR REGISTRATION (CCR) DATABASE:** Registered in SAM database.

COMPANY INTRODUCTION

Accentuate Technology, Inc is a certified Service-Disabled Veteran Owned entity whose mission is to communicate and understand client needs and develop customized solutions that cater to their specific requirements. We build strategic partnerships and create a path forward to meet goals and thrive to become the partner of choice. We adopt incremental and continuous improvement strategies, so our clients can get the utmost benefits while minimizing business operational impacts and service disruption. Our services assure our clients that they are in good hands and quality products and services will be delivered on time and budget.

Started in 2004, Accentuate Technology, Inc. has grown into a leading provider of innovative technology for private companies and the US federal government. Our committed and qualified team brings over a century of combined experience in providing services to different federal organizations. Since our inception, Accentuate Technology, Inc has developed into a leading provider of innovative technologies and mission critical solutions to the federal government and other private entities. Our president and CEO has over 15 years of military, federal government, and civilian experience in Engineering, Information Technology, Cybersecurity, and Project Management.

Accentuate Technology, Inc has provided Services to Federal, state, commercial and local government departments. As an SDVOSB, Accentuate Technology, Inc has performed on several critical projects for: Department of State – Directorate of Defense Trade Controls; Internal Revenue Service – Affordable Care Act; the Department of Veteran Affairs – Healthcare and Chapter 33; Department of Defense and Department of Homeland Security – Custom Border Patrol.

Accentuate Technology, Inc offers wide variety of services that includes: Integrated IT & Business Solutions, IT Project & Project Management, Capital Planning & IT Portfolio Management, Independent Verification & Validation, Section 508 & Accessibility Compliance, Business Process Re-Engineering, Cyber Security, Enterprise Architecture Solutions, Database Management, Data Strategy & Governance, End-User Technology Support Services, Infrastructure Support, Data Science & Business Intelligence Reporting tool implementation and administration, Project Life Cycle Management Support (both waterfall and Agile), Requirement Center of Excellence, and IT Staffing and Staff Augmentation.

Accentuate Technology has amassed a variety of corporate aptitudes and skills that demonstrate the capacity and capability of performing tasks, meeting deliverables, and ensuring compliance of our federal customers. As an IT solutions company, all our key team members and consultants have the required certifications to assure competency and on-time completion of our contracts.

Accentuate Technology is dedicated to performing all program operations with the highest level of quality. All members of the management team are responsible for ensuring their program responsibilities meet these quality standards. Our Quality Control Plan (QCP) provides information necessary to help the management team and our Quality Assurance Evaluator (QAE) identify and prevent defects in the quality of service performed before the level of performance becomes unacceptable. Quality metrics will be measured to adhere to the government Quality Assurance Surveillance Plan (QASP).

LABOR CATEGORY RATES FOR IT PROFESSIONAL SERVICES

Serial #	Labor Categories	GSA Price Including IFF
1	Test Mid-Level	\$ 95.00
2	Security Analyst III	\$ 144.63
3	Web Application Developer 2	\$ 118.06
4	Sr. Net Engineer II	\$ 134.64
5	Quality Assurance Manger	\$ 126.00
6	IT Technical Advisor	\$ 100.34
7	Systems Administrator	\$ 136.13
8	Sr Program Manager	\$ 188.53
9	Sr Test Level	\$ 101.79
10	Security Specialist III	\$ 114.55
11	Developer Programmer Jr. III	\$104.57

LABOR CATEGORY DESCRIPTIONS FOR IT PROFESSIONAL SERVICES

Labor Category	Description	Minimum Education
Developer Programmer Jr. III	<p>Minimum Experience: Three (3) years of relevant experience required.</p> <p>Functional Responsibilities: Gives general direction regarding the plan to design, implement, and maintain complex databases with respect to the operating system, access methods, access time, device allocation, validation checks, organization, and statistical methods. Leads many development activities on project. Often acts as development team liaison with the team's project manager.</p>	Bachelor's Degree in computer science, electronics engineering or other engineering or technical discipline is required.
Program Manager Sr. Level	<p>Minimum Experience: Ten (10) years of relevant experience is required.</p> <p>Functional Responsibilities: The Program Manager Sr. Level Supervises or directly manages and coordinates project through all phases of the systems development life cycle, including planning, requirements analysis, design, development, testing, installation, and evaluation. Responsible for conducting the project in a timely manner, ensuring the quality of work products, maintaining financial soundness of the project, managing interactions, and reporting progress and issues. Ensures conformance with work standards; interprets policies, procedures, and goals and objectives of the organization. Coordinates work effort with all parties. Reviews work products for quality, completeness, and adherence to design concepts and user requirements. Has significant expertise in managing systems projects. Responsible for client liaison.</p>	Bachelor's Degree in Engineering, Computer Science, Systems, Business or related scientific /technical discipline
Security	<p>Minimum Experience: Eight (8) years of relevant experience</p>	Bachelor's Degree in

Analyst III	<p>required.</p> <p>Functional Responsibilities: Provides expertise in application, systems software and Information Technology systems. Provide technical, managerial, and administrative direction for problem definition, analysis, requirements development, and implementation of complex solutions by making information technology/information management related recommendations. Advise on organizational improvements, optimization, or maintenance efforts in the following specialties: information systems architecture, networking, telecommunications, automation, risk management, software life-cycle management and develop</p>	Engineering, Computer Science, Systems, Business or related scientific/technical discipline
Security Specialist III	<p>Minimum Experience: Six (6) years of relevant experience required.</p> <p>Functional Responsibilities: Oversees the efforts of security staff to design, develop, engineer and implement solutions to security requirements. Responsible for the implementation and development of Agency IT security. Gathers and GS-35F-0471U TISTA Science and Technology Corporation 301-968-3420 18 organizes technical information about an organization's mission goals and needs, existing security products, and ongoing programs in the MLS arena. Performs risk analyses that also include risk assessment. Provide support to plan, coordinate and implement the organization's information security. Provide support for facilitating and helping agencies identify their current security infrastructure and define future programs, design and implementation of security related to IT systems. Provides daily supervision to and direction to staff. Ability to serve as Information System Security Office (ISSO).</p>	Master's Degree in Engineering, Computer Science, Systems, Business or related scientific/technical discipline
Systems Administrator IV	<p>Minimum Experience: Seven (7) years of relevant experience required.</p> <p>Functional Responsibilities: A Senior System Administrator IV has the thorough knowledge to create plans to assure effective management, operations, and maintenance of systems and/or networks. Manages teams of system admins and is able to prioritize work and identify high risk critical problems and dedicate appropriate resources. Has extensive knowledge of a wide variety of systems and networks to include high volume/high availability systems.</p>	Bachelor's Degree in computer science, electronics engineering or other engineering or technical discipline is required
Tester – Sr. Level	<p>Minimum Experience: Eight (8) years of relevant experience required.</p> <p>Functional Responsibilities: The tester Sr. Level frequently works as a part of an information technology (IT) or cybersecurity team. When conducting security tests, it is important for the Sr. tester to take careful notes and be able to relay relevant information to other members of the team. The penetration tester should have a thorough understanding of complex security measures, as well as of the</p>	Bachelor's Degree in computer science, electronics engineering or other engineering or technical discipline is required.

	software and tools necessary to perform the job.	
Tester – Mid. Level	<p>Minimum Experience: Four (4) years’ experience, or more, with SDLC test activities. Must have experience in the coordination and management of test events in accordance with approved test plans, procedures and scripts. Must have knowledge and skills to ensure that test environments are set up accurately.</p> <p>Functional Responsibility: A Tester must conduct system tests in accordance with specific written test scripts. Must be able to document both successful and unsuccessful results. Must be able to test hardware, software and networks.</p>	Bachelor’s Degree in Computer Science, Engineering, or IT OR Equivalent combination of education & experience
Web Application Developer 2	<p>Minimum Experience: Five (5) years of relevant experience required</p> <p>Functional Responsibilities: Web developers design, create, and implement software code in order to improve the effectiveness of a website. They work on a team with graphic designers and web designers to develop websites with HTML, JavaScript, PHP, CSS, and other coding methods. Web developers focus on the concept, interface design, and layout of a website from design to launch. They may build and test the integration of a website to make it easy to use and navigate for end users and clients. For ongoing websites, web developers troubleshoot and debug existing code in order to enhance the website’s functionality. The field of web development is currently shifting toward the optimization of mobile device applications and web browsing.</p>	Bachelor's Degree in computer science, electronics engineering or other engineering or technical discipline is required.
Senior Network Engineer II	<p>Minimum Experience: Eight (8) years of relevant experience required.</p> <p>Functional Responsibilities: Leads teams to resolves complex network problems. Designs strategies to address network security issues. Interfaces with all client levels. Presents recommendations on network interfaces and configurations. Leads aspects of major network installations and upgrades. Works with vendors and network analysts as appropriate to resolve unusually complex network problems.</p>	Bachelor's Degree in Computer Science, Engineering, Information Systems, or a related field
Quality Assurance Manager	<p>Minimum Experience: Three (3) years of professional experience.</p> <p>Functional Responsibilities: Meet with system users to understand usage profiles and user needs. Write test plans for small systems, including plans for integration testing, system testing, stress testing, acceptance testing, and regression testing. Design strategies and write scripts for automated testing of small programs. Write, execute, and analyze the results of test procedures. Write test reports or problem reports indicating whether or not a test passed and, if necessary, provide an analysis. Participate in reviews at any point in the software life cycle. For projects involving small systems, design and implement the software configuration management</p>	Bachelor’s Degree or higher in Business, Information Systems, or a related discipline.

	process and problem reporting system. Help implement a metrics system, i.e., a system that gathers various metrics on software and performance; help write a report on the metrics for the project	
IT Technical Advisor	<p>Minimum Experience: Four (4) years of professional experience in a related field or a Bachelor's Degree or higher in a related major. Certifications can include CISSP or PMP.</p> <p>Functional Responsibilities: Has substantial expertise in design and operation of computer systems. Responsibilities: Provides senior guidance on analysis and resolution of hardware, software, and telecommunications issues. High degree of technical experience. May have specific expertise in technical tools or subject areas such as relational database management systems or computer telephony systems.</p>	Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related discipline.

LABOR CATEGORY RATES FOR PROFESSIONAL SERVICES

Serial #	Labor Categories	GSA Price Including IFF
1	Consulting Management Executive	\$ 309.63
2	Consulting Senior Manager	\$ 261.25
3	Business Systems Analyst	\$ 145.14
4	Security Analyst	\$ 101.60
5	Program Manager	\$ 101.60
6	Project Manager	\$ 111.27

LABOR CATEGORY DESCRIPTIONS FOR PROFESSIONAL SERVICES

Consulting Management Executive

General Experience

The Consulting Management Executive has a minimum of 8 years' experience. Ability to gain credibility with C-Level & BOD executives and senior leaders in the organization. Conduct rigorous quantitative analysis and research for client engagements. Manage multiple workstreams to ensure high-quality, on-time client deliverables. Synthesize findings in clear written and visual communications and present findings and conclusions to senior management of clients. Provide solutions focused on maximizing client impact as well as contributing to overall organizational capabilities through thought leadership. The Consulting Management Executive provides expert advice, assistance, guidance and counseling in the engagement's support of the agencies' management, organizational and business improvement efforts. The Consulting Management Executive heads the engagement team and is responsible for all assurance and specialized services provided on an engagement and for ensuring that such services comply with the Firm's Client Service Standards, applicable professional standards, and the Firm's overall objective of professional excellence. The Consulting Management Executive III determines the nature, timing, and extent of procedures and have the final authority in the conduct of engagements and full responsibility for the work performed.

Functional Responsibility

Demonstrated experience advising clients in the creation of business strategies, long range plans, business transformations, or turnaround situations; ability to analyze current external and internal, macro and micro factors, synthesize findings, and guide the development of recommendations and actionable strategies. Hands-on experience in the front end of the deal making process, inclusive of deal finding, market scan, value articulation, and due diligence, associated with M&A services within the Life Sciences, Consumer Products and/or Retail industries.

Minimum Education

Master's degree in Business Administration

Consulting Senior Manager

General Experience

The Consulting Senior Managers has a minimum of 8 years' experience. Strong critical thinking skills with ability to elevate thinking and apply judgment during analysis about how components fit together and with bigger picture. Ability to leverage experience and analysis to gain support and influence others. The Consulting Senior Manager has responsibility for the supervision of the engagement team, on-site quality control, review and approval of working papers and findings, adherence to applicable standards, report review. The Consulting Senior Manager assists the Management Executive in the development of the overall engagement approach.

Functional Responsibility

Understanding strategic issues faced by the client and the role of your team in addressing those issues. Drafting project proposals, designing work plans, and collecting data from various internal and external sources (e.g. executive interviews and workshops, customer surveys). Helping to develop the Associate Consultants and Senior Associate Consultants. Crafting storylines that clearly articulate findings, insights, and recommendations. Communicating with senior leadership to move the organization to action. Building and owning relationships with key stakeholders. Directing team and stakeholders towards consensus points & gaining buy-in. Utilizing adept mentoring, coaching, and influencing skills to inspire others and resolve challenging relationship management situations, collaborating on approaches with manager

Minimum Education

Bachelor's degree in Business Management

Business Systems Analyst

General Experience

Business Systems Analyst should have a minimum of 6 years of general experience in the relevant field. Understanding of the various software development lifecycles. Experience in writing functional requirements and test specifications. Strong analytical skills applied to understanding business functionality and translating them into actual requirements. Demonstrating proficiency with mapping, analysing, and re-engineering business processes in an organization of considerable size and complexity with diverse customer needs. Evaluates workflows, organizational processes and procedures and develops enterprise-wide or large-scale

computer/information management system solutions. Designs architecture to include the software, hardware, and communications to support the total requirement. Provides present and future cross-functional requirements and interfaces. Prepares and documents programming specifications. Analyzes existing systems and subsystems for reusability benefits and needed changes. Prepares design plans and written analyses, unit and test scripts, and documentation. Supports business process reengineering initiatives. Ensures systems are compliant and compatible with open systems architecture standards. May provide daily supervision to project staff.

Functional Responsibility

Develops complex and clear technical solution requirements and specifications for assigned area(s) of responsibility. Articulates technology solutions and requirements to diverse internal/external stakeholders, integrating process, business rules, and data to meet business needs. Data-driven, results-oriented with the ability to quickly analyze data and make decisions that drive performance. Interpersonal skills to build relationships, effectively interacting with diverse groups and constituencies with differing priorities and perspectives. Outstanding written and verbal communication skills. Ability to quickly troubleshoot problems that may arise. Preferred experience in utilizing Workday HCM or Finance.

Minimum Education

Bachelor's degree in Information Technology

Security Analyst

General Experience

Must have 4 years of experience or in related field and experience in working in security control. Audits IT systems and networks for security threats. Advises on risk mitigation and implements security controls. Provides direction on how security should be included the strategic plan of an organization. This includes the impact of security on acquisitions, strategic planning, training, financial services, and IT services. Possess knowledge of applying analytic methodologies and principles to address client's needs. Supports analyst functions including data collection, interviewing, data modeling, project testing, and creation of performance measurements to support project objectives. Conducts activities in support of project team's objectives. Develops documentation for IT security and procedures. Also serves as a trainer for security related disciplines.

Functional Responsibility

Supports network and security software applications. Responsible for all security aspects of the development and implementation of assigned projects. Helps define project scope and objectives. Assists in the development of security standards. Develops detailed work plans, schedules, project estimates, resource plans and status reports. Conducts project meetings and is responsible for project tracking and analysis. Ensures adherence to quality and security standards and reviews project deliverables. Assists with the integration of vendor tasks and tracks and reviews vendor deliverables.

Minimum Education

Bachelor's degree in Information Systems

Program Manager

General Experience

Requires 7 years of related business experience to include a combination of instructional design, performance coaching or program management experience. Serve as a key technology learning ambassador to our internal tech teams, external tech industry and academia communities. Study emerging trends in the tech industry and how these trends will impact the insurance business. Lead the team to build and maintain critical partnership and collaborative work with the external technical industry and academia experts. Conducts needs analysis to determine the skill development learning and objectives for the audience group being supported. The Program Manager provides executive Director level management to overall contract operations involving multiple programs and groups of personnel on multiple projects at multiple locations. The PM serves as primary customer interface and maintains and manages relationships with all levels of the client organization. The Director is intimately aware of overall program and business area status to include all related projects and the potential impact or risks. The PM is often considered a program level subject matter expert with unique technical knowledge. The PM is responsible for managing multiple contract work efforts and ensures quality and work performance standards are achieved on all task/delivery orders, project operations and associated risk. The PM plans and organizes the work effort and oversees the execution to include assigning resources, managing personnel, risk management, cost/schedule and overall contract Performance.

Functional Responsibility

Evaluates effectiveness of learning programs, summarizes and reports evaluation findings to senior management and makes recommendations for improvement. Partners with senior management and training administration to identify and schedule appropriate participants for training attendance, partners with training administrator on all administrative aspects of programs including logistics, materials reproduction, participant communications, etc. Ensures program provides post-session learning support to participants, ensures that described resources, tools, and program content are available after the sessions to support a continuous learning environment. Ensures the curriculum for the client audience is effectively communicated and aligns with all other development efforts (companywide or otherwise). Creates and reports on training program budget, as appropriate

Minimum Education

Minimum of bachelor's degree in Management

Project Manager

General Experience

Requires 7 years in Project Manager and is responsible for all aspects of project performance and provides overall direction to all project activities and personnel. Works with moderate guidance and is responsible for applying project management knowledge, skills, tools and techniques to project deliverables, processes, and systems. Operates within defined parameters using project management methodology. Primary duties may include but are not limited to manages the development of a prescribed planning document develops project charter partners with sponsors to secure project approval develops communication management plan defines project team roles and responsibilities, develops work plan structure and project schedule develops deployment

plan leads project meetings identifies, documents and prioritizes scope changes and facilitates approval process maintains and updates all project documents secures the appropriate skill sets for project sets and manages expectations with resource managers and team members provides performance feedback to team members and resource managers maintains issue log facilitates resolution of issues executes communication plans regularly reports status of reports manages and monitors ROI throughout the project lifecycle tracks and manages time and budget against plan develops testing strategy conduct project close out activities prepares and participates in quality review checkpoints obtain secure and archive necessary approvals manage and update project plan. Formulates and enforces work standards, assigns project schedules, reviews work, supervises project personnel and communicates policies and organizational goals and objectives to all project personnel. Provides verbal and written skills required at all management levels to maintain complete project control.

Functional Responsibility

Ability to create an effective team environment, build strong relationships, solving problems and issues in a matrix environment and communicating effectively at all levels of an organization. Works with business partners to identify and implement small to medium projects that support achievement of simple to complex unit or corporate goals. Projects may be business and or technical software implementation or application updates in nature.

Minimum Education

Minimum of bachelor's degree in Management